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| MEETING: | South Area Council |
| DATE: | Friday, 14 June 2019 |
| TIME: | 10.00 am |
| VENUE: | Meeting Room, The Hoyland Centre |

AGENDA

- 1 Declarations of Pecuniary and Non-Pecuniary Interests

Minutes and Notes

- 2 Minutes of the Meeting of South Area Council held on 12th April, 2019
(Sac.14.06.2019/2) (*Pages 3 - 6*)
- 3 Notes of the Ward Alliances (Sac.14.06.2019/3) (*Pages 7 - 16*)
Hoyland Milton and Rockingham – held on 23rd May, 2019
Darfield – held on 16th May, 2019
Wombwell – held on 20th May, 2019

Items for Discussion

- 4 District Enforcement - Parking (Sac.14.06.2019/4)
- 5 Road Safety (Sac.14.06.2019/5)

Performance

- 6 Report on the Use of Ward Alliance Funds (Sac.14.06.2019/6) (*Pages 17 - 20*)
- 7 Performance Report (Sac.14.06.2019/7) (*Pages 21 - 30*)

Items for Decision

- 8 Procurement and Financial Update (Sac.14.06.2019/8) (*Pages 31 - 34*)
- 9 Organisation of South Area Council Meetings (Sac.14.06.2019/9) (*Pages 35 - 36*)

To: Chair and Members of South Area Council:-

Councillors Daniel Griffin (Chair), Andrews BEM, Eastwood, Franklin, Frost, Lamb, Markham, Saunders, Shepherd, Smith, Stowe and Sumner

Area Council Support Officers:

Diane Lee, South Area Council Senior Management Link Officer
Lisa Lyon, South Area Council Manager
Kate Faulkes, Head of Service, Stronger Communities
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on email governance@barnsley.gov.uk
Thursday, 6 June 2019

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| | |
|-----------------|-----------------------------------|
| MEETING: | South Area Council |
| DATE: | Friday, 12 April 2019 |
| TIME: | 10.00 am |
| VENUE: | Meeting Room - The Hoyland Centre |

MINUTES

Present Councillors Stowe (Chair), Andrews BEM, Coates, Franklin, Frost, Lamb, Saunders and Shepherd

42 Declarations of Pecuniary and Non-Pecuniary Interests

Councillors Franklin, Lamb and Shepherd each declared a non-pecuniary interest in minute 47 due to their positions as directors of Forge Community Partnership.

43 Minutes of the Meeting of South Area Council held on 28th February, 2019 (Sac.12.04.2019/2)

The meeting considered the minutes of South Area Council held on 12th April, 2019.

RESOLVED that the minutes of the South Area Council held on 12th April, 2019 be approved as a true and correct record.

44 Notes from the Ward Alliances (Sac.12.04.2019/3)

The meeting received the notes from the following Ward Alliances:- Hoyland Milton and Rockingham held on 6th March, 2019; Darfield held on 21st March, 2019; and Wombwell Ward Alliance held on 11th February, and 25th March, 2019.

RESOLVED that the notes from the Ward Alliances be received.

45 Report on the Use of Ward Alliance Funds (Sac.12.04.2019/4)

The item was introduced by the Area Council Manager. Members were made aware of the end of year balances to be carried forward.

Darfield Ward Alliance had £1,377 to carry forward, Hoyland Milton and Rockingham had £131, and Wombwell had £4,650. It was noted that Wombwell Ward Alliance had met since the publication of the report and recommended a number of applications for approval. Therefore this figure would be correspondingly reduced.

RESOLVED that the report be noted.

46 Advice Services update - CAB (Sac.12.04.2019/5)

David Andy from Citizen's Advice Bureau (CAB) was welcomed to the meeting.

Members were reminded that the Area Council had commissioned an advice service twice, and that the second contract had been delivered by CAB from 1st July, 2017 to

date. Weekly drop-in sessions were held at various venues throughout the area, and two sessions per month were also held where appointments could be pre-booked.

Members heard how the commission had assisted 840 clients to date, with 1,110 client contacts. 508 of these clients were considered to be vulnerable. As a result of the commission just under £1.7m of additional benefit had been gained, and £283,000 of debt had been managed.

Members noted that 42% of clients were aged 55+ when compared to 29% seen through CAB centrally in Barnsley. 64% of clients identified as having a long term health condition or disability, which compared with 34% centrally.

A Social Return On Investment calculation suggested that for every £1 spent on the projects, there was £31 of benefit.

Those present praised the service and the impact on the lives of residents was acknowledged.

Members noted that the service was at capacity despite not being widely promoted. Members asked for a copy of the presentation, detailing the wide ranging statistics to show the impact of the project and suggestions were made for future information to include figures on the numbers of homelessness cases prevented and the other services to which clients were referred.

RESOLVED that thanks be given for the presentation and the hard work of officers delivering the service.

47 Procurement and Financial Update (Sac.12.04.2019/6)

The Area Council Manager spoke to the report, referring Members to previous discussions which had taken place at the workshop on 28th February, 2019.

Here it had been proposed that a South Health and Wellbeing Fund be established, which would have an allocation of £35,000 comprised of £25,000 from Public Health and £10,000 from the Area Council. A number of appendices had been circulated which provided guidance and application forms for the grant, which would provide from £2,500 to £5,000 to promote health and wellbeing. Reassurance was given that coverage across the South Area would be ensured in the approval of grants. It was suggested that the fund, if approved, be launched in May, with an assessment panel being convened in June, and any further panels only being convened if funds remained unallocated.

Members discussed the proposal, including the composition of the assessment panel. A suggestion was made that the Chair attends on behalf of the Area Council. With reference to the guidance and application form, Members requested that these be kept as simple and as transparent as possible to encourage applications.

The workshop had also considered the issue of holiday hunger and how to address this in the South Area. A suggestion had been made to make £10,000 of funding available (£2,500 per ward) with this being distributed through existing Ward Alliance Fund mechanisms, with any underspend returned to the Area Council. It was noted that this could be utilised in any School Holidays.

Members were reminded of previous discussions related to reducing social isolation and the suggestion of commissioning a service to address this issue. It was noted that discussions were taking place at a strategic level between the Clinical Commissioning Group and the Council regarding this issue, but these were likely to take some time to conclude. Taking account of this, Members were minded to commission a service initially for a year, with the option to extend the service further, or to give notice should there be a similar service commissioned centrally.

Members discussed the use of income from Fixed Penalty Notices. Previously the Area Council had discussed providing finance for a Traffic Regulation Order (TRO) in the Wombwell Ward, but this had been deferred pending further information. Members discussed the provision of TROs, noting the impact of austerity on their provision, with a system of 'worst first'; used to prioritise their provision. Noted were the delays in the implementation of TROs that had previously been funded. It was suggested that further information be sought on the timescales for implementation. Members received confirmation that if finance was allocated, work would only be paid for on their completion.

RESOLVED:-

- (i) That approval be given to establish a 'South Health and Wellbeing Fund' using £10,000 from South Area Council Budget and £25,000 from Public Health;
- (ii) That the documentation related to the process, guidance and evaluation criteria associated with the 'South Health and Wellbeing Fund', as appended to the report circulated, be approved, subject to these being simplified wherever possible;
- (iii) That the Chair act as South Area Council representative on the 'South Health and Wellbeing Fund' evaluation panel;
- (iv) That the Executive Director, Communities be authorised to approve South Health and Wellbeing Funds, in line with guidance and following consultation with the evaluation panel, ensuring coverage across the area;
- (v) That £2,500 per ward be devolved to each Ward Alliance Fund for South Healthy Holidays, to be approved through existing mechanisms and in line with guidance appended to the report;
- (vi) That £60,000 per annum be approved to commission a service to reduce Social Isolation in the South Area, for an initial period of one year with the potential to extend for a further year subject to continued need, performance and funding being available;
- (vii) That the Executive Director, Communities be authorised to approve relevant tender documentation for the service to reduce Social Isolation, following consultation with Members of South Area Council;
- (viii) That up to £6,500 of income from the Environmental Enforcement contract be approved to commission work to revise the existing Traffic Regulation Order at Blythe Street, Wombwell, and that discussions take place with relevant officers regarding timescales associated with the delivery of this and other Traffic Regulation Orders within the area.

48 Appreciation

The Chair wished to place on record his thanks on the retirement of Councillor R. Wraith. His continued hard work and commitment to the Area Council, and to

Council committees such as Overview and Scrutiny and Planning Regulatory Board, was noted, as was his dedication in representing the Council on outside bodies such as South Yorkshire Pensions Authority. In addition his dedication to the residents of his Ward was recognised and was praised. These sentiments were echoed by all Members of the Area Council.

Chair

Hoyland Milton and Rockingham Joint Ward Alliance

Thursday 23 May 2019

Hoyland Centre at 5:00pm

Present

**Cllr Chris Lamb
Cllr Nicola Sumner
Cllr Jim Andrews
Cllr Tim Shepherd
Cllr Robin Franklin
Cllr Mick Stowe
Peter Latham
Allan Wood
Neil Spencer
Pat Gregory
Janet Cartwright
Ann Sanderson
Joan Whittaker
Joy Hart**

**Rockingham Ward (Chair)
Rockingham Ward
Rockingham Ward
Hoyland Milton Ward
Hoyland Milton Ward
Hoyland Milton Ward**

**Owd Martha's Community Garden
Forge Community Partnership
Walderslade Surgery
Friends of Elsecar Park
Neighbourhood Watch
Tenants and Residents Association**

Apologies

**Ian Warhirst
Leanne Cook
Danielle Gill**

**HAG
Berneslai Homes
Tesco**

1. Welcomes and introductions.

Everyone was welcomed to the meeting.

2. Notes from the Ward Alliance meeting held on 6 March 2019.

The notes were accepted as a true record.

3. Tidy Team Update

The new contract for the Tidy Team started in April 2019 and since then there has been a restructure of staff. They are now recruiting for 4 apprentices and an education worker. In the last year the team helped collect 7,749 black plastic bags of rubbish and 1,200 individuals gave over 3,500 volunteer hours. This is increasing year on year.

4. Promotion of Ward Alliance expenditure

The new balance is £20,131.21; this is made up of £13.21 which has been carried over from last year and the new allocation of £20,000.

5. New Projects:

- Hoyland community Choir – agreed
- Friends of Hoyland Library – agreed
- Jubilee singers – after much debate the alliance awarded them 50% of their request £375.00
- Hemingfield Action Group – agreed
- Barnsley Youth Choir – agreed with a caveat that the group avoided by large number of single use water bottles
- Majestic Academy for Music and Arts – refused
- Barnsley Pals – refused
- Healthy holidays - this will be ring-fenced and any underspend will be returned to the South Area Council – agreed
- Youth Partnership – agreed

6. Any Other Business

- Joy had contacted Network Rail re the railway bridge needing painting but could not speak to anyone to discuss it, however both sides of the bridge have now been painted.
- Cllr Chris Lamb confirmed that he was stepping down from the Chair and Cllr Nicola would be taking the position as Chair.

7. Date of next meeting Wednesday 3 July 2019 at the Hoyland Centre at 5pm.

Darfield Ward Alliance
Notes of meeting held Thursday 16th May 2019 @ 4.00pm
At Darfield Community Centre

Present: Cllr Pauline Markham, Margaret Barlow, Jonah Mulunda, Brian Moore, Michael Fenna, David Hildred, Cllr Caroline Saunders, Colin Ward, Tanya Dickinson (Community Development Officer), Barbara Tindle (Secretary)

1. Introductions and Apologies – Pauline welcomed everyone. Apologies from Nicola Farrar

2. Minutes of last meeting and matters arising

Minutes were Agreed

Principle Towns – Darfield All Saints Church carpark has now been resurfaced.

The Ring – Fiona has seen some large glazed tiles which are hard wearing and will probably be easier than mosaic for decorating the ring. Details to be worked up and fed back to the Alliance. Tanya will remain in discussions with Fiona.

One to one meeting's with Tanya are being finalised and should take place within the coming weeks.

3. Ward Alliance end of year report

Tanya circulated her report highlighting the work of the Darfield Ward Alliance during 2018 – 2019.

4. Ward Alliance Fund -Balance Sheet and Applications received

Balance sheet: End of financial year 2018/2019 Funding Report – Received.

May 2019 Funding Report £10,000 + £1,198.00 = £11,198.00

Applications:

It was noted that more and more Borough-wide funding applications are being received into the Darfield Ward Alliance Fund. The Alliance recognises the importance of these projects and that they are open to all Barnsley residents (including those living within Darfield) and although happy to continue and consider these, moving forward the Alliance agreed that funding would only be granted to applications which have been amended to reflect the Darfield Ward Alliance priorities specifically and clearly demonstrate the number of Darfield beneficiaries. Any funding which is awarded will be done so in proportion to the number of beneficiaries and the impact the project has on Darfield as an area – this may not necessarily be the amount requested.

Barnsley PALS Colours Project £500

After discussion it was agreed to reject this application as it was felt that there wasn't strong enough evidence of any Darfield beneficiaries and the project had no volunteer input from anyone living within the area.

Barnsley Youth Choir £243.27

After discussion it was agreed to fund in full. The application had been amended to reflect the number of Darfield beneficiaries, Darfield volunteers and only asked for a financial contribution for those from Darfield.

Majestic Academy of Music and Arts £1,212

After discussion it was agreed that a contribution of £200 be allocated as although this project benefited a number of young people from Darfield, the numbers didn't warrant a £1,212 contribution.

Healthy Holidays £3,000 (2,500 South Area Council Top-up fund)

After discussion it was agreed to fund in full. The Alliance was happy for Tanya to work with her colleagues in the South Area Team to progress this work.

5. Ward Alliance Development Plan

Tanya thanked everyone for returning the self-assessment survey. Some key points were identified which this development plan will help address. She reminded members to read through the plan and give feedback either via email or in their one to one meeting. A revision of ground rules will be discussed in July's WA meeting.

6. Ward Alliance Projects

- Ward Alliance newsletter – Jonah is going to work on producing the first newsletter. It will be on a A4 sheet promoting the WA as well as summarising activities that the WA has funded. It will be circulated throughout the Ward.
- Darfield Summer Gala – Everything planned and on course next meeting is in June to finalise everything.
- Healthy Holidays – A WA project to be delivered during children's school holidays. Aimed at families who are in receipt of school meals will take priority. The activities aimed at physical and mental wellbeing with a healthy packed lunch included. Timescales and activities to be confirmed. Anyone who would like to be involved with this, please let Tanya know.
- Out of School Activities – Tanya has met with a resident and his daughter discussing out of school activities. A survey with 39 returned showed that the majority of families would like a family run activity. The resident is keen to develop this idea further. The Alliance was happy for Tanya to work with the resident to explore this further with a view of considering funding further down the line.

7. Any other Business

Caroline informed the WA about the new Health and Wellbeing Grant available from the South Area Council. This can fund a minimum of £2,500 to support new and existing activity which has a health and wellbeing focus.

Margaret informed members that a representative from Dearne FM had visited the centre and was keen to promote activities within Darfield. Margaret to forward representative's name.

Tanya asked if anyone who had not got a date in their diary for their one to one, to speak to her after the meeting so that these can be booked in.

Community Buildings network event has been arranged for Thursday 27th June 2019 5pm – 7pm at Darfield All Saint’s Church Hall. A one hour workshop followed by buffet supper and a chance for getting to know other organisations.

9. **Date & Time of next meeting**
Thursday 18th July 2019 at 4pm

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Wombwell Ward Alliance Meeting

Held in Wombwell Library Monday 20th May 2019

Present: Cllrs Griffin (Chair) Cllr Eastwood. Sabeena Chavan, Karen Whiting, Margaret Morgan, Leanne Cooke (Berneslai Homes)

In attendance A Bradshaw (BMBC Community Development Officer)

Apologies: Cllr Frost, Chelsey Rigsby

- 1. Chairperson, Cllr Griffin welcomed all members to the meeting.**
- 2. Minutes**

The minutes of the meeting held on 25th March were accepted as a true record.

3. Matters Arising –

Amanda informed the group that Joan and Brian Whitaker would be stepping down. Joan would present the year end accounts to the next meeting. The WA members expressed their thanks to Joan and Brian for all the hard work over the past years.

Principal Towns – Cllr Griffin informed the meeting that still no movement with the Burton Building. Still cannot contact the owner and BMBC's hands are tied. Issues had been raised with the drawn up plans for the High St still awaiting consultant to get back with new proposals.

- 4. Future Project Updates – Youth Project-** It was agreed at the last meeting that the target group would be the 8 to 11 year olds. The group also agreed that the project should have a paid sessional worker and volunteers. Amanda informed the meeting that Angela Kelly had offered her support with recruitment and selection process. Action Amanda to seek advice re procedure re employing a sessional worker. It was also decided that before any further action was taken a community consultation with local primary schools would take place (years 3/4/5/6) and findings reported to next meeting Sabeena offered her support with the consultation.

Social Isolation – Amanda informed the meeting that she had arranged meeting on 21st May with Carol Foster (AGE UK social isolation worker) for an update. It was agreed that Carol Foster should be invited to the next meeting. Due to Brenda's election duties no action had been taken on pulling together a Coffee n Chat session for community leaders to share good practice. Action Brenda, Karen, Amanda to organise a planning meeting.

Cllr Griffin and Cllr Eastwood are going to conduct a survey with local businesses to see what they want to see on the High St and if they want to be involved in a Town Team. They will report their findings to the next meeting.

Communication sub-group- Cllr Frost informed the group that the Tidy Team will be installing the notice board on the gates at the entrance to Pearson,s Field.

5. Updates from South Area Council – Commissioned projects are :-

Private Sector Housing Officer Post- Natalie has left and interviews had taken place on Friday 3rd May. Lucy Rayner the new officer will be starting early June.

Social Isolation Project £70,000 12m + 12m tender to go out in August hopeful to commission by October. Age UK will be carrying out some research work across all Wards in the South Area in the meantime which will be funded from the Area Team Budget.

Advice Services contract 1 yr + 1yr. This will follow the same format and be delivered in the same venues as the last contract. Surgeries will be held in Wombwell library on Thursdays. This service is very busy and in this contract there will be apprentices working alongside the advisors. These apprentices will be offering a triage service.

Enforcement contract 1yr + 1yr Slight changes to last contract. Focus will now be on parking in Hoyland and Wombwell town centres. The Officers will still have executive powers to issue tickets for dog fouling and littering if they see it happening but this isn't in their contract targets. Concerns were raised by WA members about the issues of dog fouling and littering on Wombwell High St and what options are available to address this problem. Members were asked to look at what is going on elsewhere and bring findings back to the next meeting

Health & Well Being grant. The Area Council have agreed to allocate £10,000 plus £25,000 from Public Health for a small grants panel for local community groups. Grants are available from £2500 to £5,000. Application forms and guidance notes are available from Area Team. Funding pot open May for 1 month. Grant panel to meet in June.

Healthy Holidays £10,000 from Area Council £2500 per Ward. This is to deliver family activities during school holidays. This fund can be topped up by Ward Alliance funding.

South Area Clean & Green project (Tidy Team) to continue.

6. Funding Applications. The following applications were brought to the meeting and discussed and voted upon.

- Barnsley International Youth Choir weekend (10th Anniversary Celebration) Rejected. Cllr Griffin informed the meeting that he wished to explain why this

decision was reached. He would send the message to the CDO for forwarding onto the group's main contact person

- OTWA MAMMA rejected
- Barnsley Pals rejected

The group agreed to take part in the South Area Council's Healthy Holiday project.

7. Ward Alliance Membership

A discussion took place regarding membership. The group were asked to email Amanda with suggestions. Cllr Griffin and Cllr Eastwood would broach the subject of a business representative when they carry out their survey with businesses on the High St.

8. A.O.B.

Christmas lights on the High St. Amanda has checked with Neighbourhood services the cost of putting up motifs on the lamp posts. It would be £150 to £180 per motif plus additional cost for switching on the lights. This would be a year on year cost and the group needed time to consider this and think about ways of sustaining this cost in the future.

Cllr Frost raised the issue of the planters on the High St. The group agreed to fund bedding plants up to a cost of £50. Action- Amanda is to contact Brownies to see if they would plant the planters up during volunteer month.

Amanda informed the members of the Alliance that she would be contacting them shortly to arrange one to one meetings.

Date of next meeting Monday 17th June 6pm. Please note the venue will be The Chapel in the cemetery.

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2019/20 WARD FUNDING ALLOCATIONS

For 2019/20 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council, and Area Council's may also choose not to allocate any funding to ward level.

The carry-forward of any remaining balances of the 2018/19 Ward Alliance Fund will be combined and added to the 2019/20 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

DARFIELD WARD ALLIANCE

For the 2019/20 financial year the Ward Alliance have the following available budget.

| | |
|----------------|--------------------------------|
| £10,000 | base allocation |
| £1377 | carried forward from 2018/19 |
| £0 | devolved from Area Council |
| £11,377 | total available funding |

| Project | Allocation | Match funding element of allocation | Non Match funding allocation remaining | Allocation Remaining |
|---|------------|-------------------------------------|--|----------------------|
| | | | £5,688.50 | £11,377 |
| DWA Events Group Gala 2019 (Ear Marked) | £1050 | £1050 | £5,688.50 | £10,327 |

HOYLAND MILTON/ROCKINGHAM WARD ALLIANCE

For the 2019/20 financial year the Ward Alliance have the following available budget.

| | |
|----------------|--------------------------------|
| £20,000 | base allocation |
| £131.00 | carried forward from 2018/19 |
| £0 | devolved from Area Council |
| £20,131 | total available funding |

| Project | Allocation | Match funding element of allocation | Non Match funding allocation remaining | Allocation Remaining |
|--|------------|-------------------------------------|--|----------------------|
| | | | £10,065.50 | £20,131 |
| Hoyland Common Action Group - Your Sunday Biscuits Matinee Cinema (ear marked) | £2,138 | £660.80 | £8588.30 | £17,993 |
| Elsecar Cricket Club 2019 (ear marked) | £1850 | £1858 | £8588.30 | £16,143 |
| Jump Jenealogists - 'After the war was over' (ear marked) | £669.66 | £3,917.90 | £8588.30 | £15,473.34 |

WOMBWELL WARD ALLIANCE

For the 2019/20 financial year the Ward Alliance have the following available budget.

| | |
|----------------|--------------------------------|
| £10,000 | base allocation |
| £4,650 | carried forward from 2018/19 |
| £0 | devolved from Area Council |
| £14,650 | total available funding |

| Project | Allocation | Match funding element of allocation | Non Match funding allocation remaining | Allocation Remaining £14,650 |
|--|-------------------|--|---|---|
| | | | £7,325 | |
| WWA – High Street Hanging Baskets (ear marked) | £1440 | £0 | £5,885 | £13,210 |

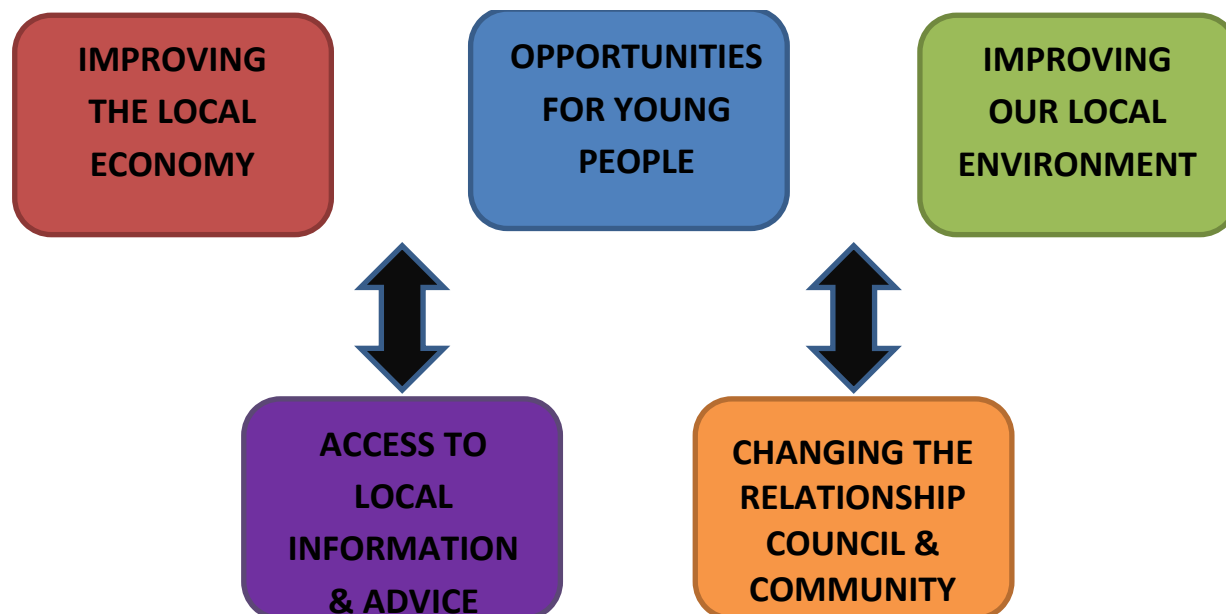
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SOUTH AREA COUNCIL
Performance Management Report

June 2019

INTRODUCTION

South Area Council Priorities



| | Service | Provider | Contract Value/length | Contract start date | Recommissioning date if applicable |
|---|--|--|---|---|--|
| Improving the Local Economy | Business survey & courses for local businesses | Northern College, BBIC & Emergency Response training | £4,000 for survey £20,000 max for courses | Sept 2014 for survey Summer 2015 for courses | Project not recommissioned due to poor take-up on courses |
| Improving our Local Environment | Tidy Team to work alongside community on environmental projects | Forge Community Partnership/Anvil Community Interest Company | £195,750 per annum until March 2017 with a further 1 year + 1 year if funding available | 4 th August 2014 for 2 years Contract 2 started 1 st August 2016 for 2 years | Tidy Team 2 contract (including Apprenticeship costs) with Forge C/Partnership started 1 st August 2016 |
| Improving our Local Environment | Environmental enforcement for littering, dog fouling & parking enforcement | Kingdom Security | £ 132,000 1 year & further extension to 31/03/16 | 4 th August 2014 Contract 2 started 1 st April 2016 | Contract 2 now running from April 2016 with funding agreed to run to March 2018 |
| Access to Local Information & Advice | Provide community based welfare rights & citizens' advice session | Barnsley Citizens' Advice Bureau & BMBC Welfare Rights Service | £150,000 2 years @ £75,000 per year | 2 nd June 2014 Contract 2 started 1 st June 2017 | Contract 2 started 1 st June 2017 for 2 years |
| Opportunities for Young People | Summer Internship Programme | C&K Careers | £45,000 20 months (includes follow up time) | 9 th March 2015 Contract 2 started 1 st March 2016 | Contract 2 for 2016 cohort s runs March 2016 – Nov 2017 Contract 1 ended November 2016 |

| | Service | Provider | Contract Value/length | Contract start date | Recommissioning date if applicable |
|--|---|---|--|--|---|
| Improving our Local Environment | Provision of signs for cleaned up sites 'Maintained by Volunteers' | Taylor made Signs | £375.00 | 100 Signs delivered 1 st April 2016 & put up by Tidy Team at sites identified by Steering Group | Currently being put up by Tidy Team across the 4 wards in a variety of settings decided by Tidy Team Steering Group |
| Opportunities for Young People | Provision of 2 week Achieving Respect & Confidence (ARC) courses for 14 young people at risk of offending | South Yorkshire Fire & Rescue Service | £10,000 | Course 1 delivered week of 13 th June 2016 Course 2 delivered October 2016 | Not applicable – no current plans to recommission |
| Opportunities for Young People | Youth Asset Mapping project & survey | Forge Community Partnership | £5,000 | Completed survey presented to South Area Council in June 2016 | Not applicable – one off piece of work to inform future work to support young people |
| Opportunities for Young People | Lifeskills course for young people | Berneslai Homes & BMBC Integrated Youth Support | £2,000 (there will be an underspend on this project) | Courses ran during summer holidays 2016 | Not applicable – low attendance during pilot phase means will not run again in current form but may be adapted for future use |
| Cross cutting across all themes | Health & Wellbeing Asset Mapping Conference | In house by South Area Team | £1,000 | Held on 14 th June 2016 | 3 follow up groups set up: Universal Advice Love Your Street Better Community Networks |

PART A - OVERVIEW OF PERFORMANCE

The information which follows is a summary of the information provided to the South Area Council Manager at quarterly contract management review meetings. This includes both quantitative figures appended in the tables below and more qualitative information which is outlined in the short narrative report included for each project. There are occasions when the quarterly review dates do not mesh with Area Council reporting dates, which means that the 'achieved to date' figures may not have changed from the previous report, as the new quarterly data is not yet due at time of writing.

Improving our Local Environment

| Outcome Indicators | Achieved to date | Previous |
|---|------------------|----------|
| Number of small environmental projects completed | 1328 | (1277) |
| Number of large environmental projects completed | 125 | (117) |
| Number of litter picks completed | 2838 | (2661) |
| Number of fly tipping incidents dealt with | 153 | (145) |
| Number of Xmas projects completed | 17 | (13) |
| Number of Fixed Penalty Notices issued – littering | 2568 | (2528) |
| Number of Fixed Penalty Notices issued – dog fouling | 1517 | (1508) |
| Number of Parking PCNs issued | 1128 | (997) |
| Number of targeted dog fouling & littering operations completed | 424 | (409) |
| Number of initial contacts made with private sector tenants * | 489 | (432) |
| Number of vulnerable households identified * | 93 | (87) |
| Number of property inspections done * | 195 | (186) |
| Number of individuals identified as having support needs * | 48 | (35) |
| Number of properties improved because of intervention * | 154 | (135) |
| Number of households making improvements after first contact * | 98 | (79) |
| Number of informal requests for action made to landlords * | 98 | (89) |
| Number of formal notices made to landlords * | 6 | (5) |
| Number of individuals signposted to other services * | 69 | (61) |
| Number of legal prosecutions made * | 0 | (0) |
| Number of Anti Social Behaviour contacts made * | 6 | (1) |
| Number of Anti Social Behaviour letters sent * | 2 | (0) |

Access to Local Information & Advice

| Outcome Indicators | Achieved to date | Previous |
|--|------------------|--------------|
| Number of clients seen & in receipt of information & advice | 4141 | (3865) |
| £ of benefits gained as a result of the advice received | £3,995,456 | (£3,561,239) |
| £ of unmanageable debt handled through financial settleme | £2,774,408 | (£2,671,905) |
| Number of cases where homelessness was averted | 114 | (109) |
| Number of clients referred to other specialist help | 1373 | (1346) |
| Number referred to Credit Union or other money management help | 405 | (402) |
| Number of community groups visited to promote advice services | 153 | (139) |
| Number of vulnerable clients unable to self-help seen * | 1064 | (886) |

*New target set from 1st June 2016

Improving the Local Economy

| Outcome Indicators | Achieved to date | Previous |
|--|-------------------|----------|
| Number of local businesses approached to complete survey | 238 (completed) | 238 |
| Number of local businesses completing survey | 88 (completed) | 88 |
| Number of quotations sourced for local business courses | 56 (completed) | 56 |
| Number of business courses commissioned | 16 (completed) | 16 |
| Students hours commissioned on business courses | 1493 (completed) | 1493 |
| Number of students attending business courses to date | 45 (completed) | 38 |
| Number of student hours completed to date | 243.5 (completed) | 243.5 |
| Number of student places booked onto future courses | 84 (completed) | 84 |

Business courses are now completed, so figures will not change.

Changing the relationship between the Council and & the community

| Outcome Indicators | Achieved to date | |
|---|------------------|------------|
| | | Previous |
| Number of adult volunteers engaged | 1738 | (1477) |
| Number of young people engaged in volunteering | 1083 | (1040) |
| Number of new community groups established | 11 | (10) |
| Number of community groups supported | 262 | (246) |
| Number of jobs created locally | 14 | (14) |
| Number of apprenticeship opportunities created locally | 20 | (20) |
| Number of local businesses encouraged to maintain own environment | 188 | (186) |
| Number of young people referred to restorative justice provision | 34 | (33) |
| Income received from enforcement activity to Area Council in £ | £111,496 * | (£106,386) |
| % of local spend achieved by projects | 94% | 94% |

Opportunities for Young People

| | Achieved to date |
|---|------------------|
| Number of Summer Internship places filled 2015 | 41(completed) |
| Number of Summer Internship places filled 2016 | 25(completed) |
| Number of students completing Summer Internship 2015 | 37(completed) |
| Number of students completing Summer Internship 2016 | 20(completed) |
| Number of 5 Year Plans tailored to student needs developed 2015 | 33(completed) |
| Number of 5 Year Plans tailored to student needs developed 2016 | 25 (completed) |
| % of students reporting an increase in motivation about the future 2015 | 80%(completed) |
| % of students reporting an increase in motivation about the future 2016 | 84%(completed) |
| % of students reporting increased confidence about future plans 2015 | 88%(completed) |
| % of students reporting increased confidence about future plans 2016 | 74%(completed) |
| % of students reporting increased knowledge about opportunities 2015 | 72%(completed) |
| % of students reporting increased knowledge about opportunities 2016 | 85%(completed) |
| % of students reporting increased awareness of own skills 2015 | 72%(completed) |
| % of students reporting improved decision making skills 2016 | 57%(completed) |

Internship programme has now completed for 2016, so figures will not change

PART B - SUMMARY PERFORMANCE MANAGEMENT REPORT FOR EACH SERVICE

Community Outreach One Stop Shop Advice sessions – Barnsley Citizens Advice Bureau



| | RAG |
|---|-----|
| Satisfactory quarterly monitoring report and contract management meeting. | ● |
| Milestones achieved | ● |
| Outcome indicator targets met | N/A |
| Social value targets met | ● |
| Satisfactory spend and financial information | ● |
| Overall satisfaction with delivery against contract | ● |
| | |

Barnsley Citizens Advice Bureau South Area Council Community Outreach Project

CAB have been delivering additional South Area Council monthly advice service at Hoyland Library and Wombwell Library from 25th October 18. The additional services have been via an appointment system so that existing clients to the current drop-in service can be referred by either of the advice workers. The sessions are helping decrease the time spent per client at the current outreaches and helping to address more complex cases. The length of the appointment slot has varied depending on the type of help required.

The current contract finishes at the end of June 2019. Barnsley Citizens Advice Bureau were the successful provider for a new contract which starts on the 1st July 2019. The contract is for one year with an option of a further year subject to continued performance, continued funding and evidence of ongoing need. There are a number of new elements to the contract which will include greater support, information and self referrals for people not being seen at busy sessions and targets around volunteering. An end of contract report will be submitted as part of the next performance report. The existing contract is on track to deliver all targets, milestones and outcome indicators set as part of the contract. In many areas the contract has well exceeded the agreed targets and has continually provided a high quality service.

Tidy Team – Forge Community Partnership/Anvil CIC

| | | |
|-------------------------|---|-----|
| | | RAG |
| Children & Young People | Satisfactory quarterly monitoring report and contract management meeting. | ● |
| Improving Environment | Milestones achieved | ● |
| | Outcome indicator targets met | ● |
| Changing Relationship | Social value targets met | ● |
| | Satisfactory spend and financial information | ● |
| Local Economy | Overall satisfaction with delivery against contract | ● |






This contract has completed its final quarter. A competitive tendering exercise was carried out to look for a provider to deliver a new service with a focus on supporting the sustainability of community infrastructure, volunteering, developing skills within the community and educational activities with the aim of reducing and preventing littering and dog fouling. Anvil CIC were the successful provider.

The new contract is set up and delivery started from the 1st April 2019. The contract will be for one year and a further year subject to satisfactory performance, continued evidence of need and availability of funds.

Over the lifetime of the contract the Tidy Team overachieved on a number of targets including clean ups, new volunteers, existing volunteers and community groups supported. Projects delivered with businesses improved considerably towards the end of the contract following the introduction of a business pilot and community worker.

Payback schemes, work experience placements and apprentices achieving NVQ level 2s did not meet the targets set for the contract. The amber rating on social value objectives and outcome indicators met reflects this.

Environmental Enforcement – Kingdom Security

| | RAG |
|-----------------------|---|
| Improving Environment | Satisfactory quarterly monitoring report and contract management meeting.  |
| | Milestones achieved  |
| Local Economy | Outcome indicator targets met N/A* |
| | Social value targets met  |
| Changing Relationship | Satisfactory spend and financial information  |
| | Overall satisfaction with delivery against contract  |
| | |

The South Area Council went out to tender for a new specification around parking with some littering and dog fouling enforcement and focused on Hoyland Centre and Wombwell High Street. A new provider, District Enforcement Ltd, has been appointed to deliver the contract from the 1st April 2019. The contract with Kingdom security came to an end on the 31st March 2019.

Following an end of contract monitoring meeting and report submission further information/ clarification was requested. The information requested is outstanding and the South Area Council manager is chasing this with the contractor. An end of contract report has not been included for the reason outlined above. Once the information is received the performance report will be updated. The red RAG rating reflects the current position with the contract.

Private Sector Housing Enforcement Officer – BMBC

Community Safety

| | RAG |
|---|---|
| <div style="background-color: #c00000; color: white; padding: 5px; text-align: center; border-radius: 10px; margin-bottom: 5px;"> Local Economy </div> | Satisfactory quarterly monitoring report and contract management meeting ● |
| | Milestones achieved ● |
| <div style="background-color: #ff8c00; color: white; padding: 5px; text-align: center; border-radius: 10px; margin-bottom: 5px;"> Changing Relationship </div> | Outcome indicator targets met ● |
| | Social value targets met ● |
| <div style="background-color: #6a3d9a; color: white; padding: 5px; text-align: center; border-radius: 10px;"> Access to Local Advice </div> | Satisfactory spend and financial information ● |
| | Overall satisfaction with delivery against contract ● |

Following a successful contract review of the Private Sector Housing post the South Area Council have further extended this post for the period 1st April 2019 – 31st March 2020. This was agreed by the South Area Council at its meeting on the 15th July 2018.

There is currently a vacancy for this post as the post holder has secured a permanent position. The post holder had been seconded from the Community safety team and had been in post just less than two years. Under BMBC HR guidelines secondments are usually limited to two years. The officers last working day on this contract was 1st March 2019.

A recruitment process has been undertaken and subject to HR checks in place it is anticipated that the new officer will start the post in July 2019.

BARNSELY METROPOLITAN BOROUGH COUNCIL

**South Area Council Meeting:
14th June 2019**

Report of South Area Council Manager

South Area Council – Procurement and Financial Update

1. Purpose of Report

- 1.1 To provide an update on a number of South Area Council contracts, funding and commissioning work.
- 1.2 To outline timescales for Social Isolation commission and request the South Area Council nominate membership for the tender interview panel and evaluations on the 16th July 2019.
- 1.3 To provide an update on the current Private Sector Housing post.

2. Recommendations

- 2.1 That Members note all updates and associated timescales.**
- 2.2 That Members nominate membership for the Tackling Social Isolation tender interview panel and evaluations on the 16th July 2019.**
- 2.3 That Members consider the two recommendations for the Private Sector Housing Officer post at 5.5 and make a recommendation based on the preferred option.**

3. South Area Council commissioning intentions update

3.1 At a South Area Council workshop held on the 28th February 2019 members discussed and agreed their commissioning intentions for 2019 /2020. The following was recommended :

- South Health and Wellbeing Fund - £10,000
- Healthy Holidays Ward Alliance top up funding - £10,000
- Social Isolation commission - £60,000 per year for 2 years

These areas were approved by the Area Council on 12th April,2019.

South Health and Wellbeing Fund

3.2 The South Health and Wellbeing fund was opened at the start of May 2019 with a closing date of the 4th June 2019. The fund is aimed at any voluntary or community group which is locally led and run, registered charities, social enterprises and not for profit organisations, local businesses, public service organisation and Ward Alliances within the South Area Council.

3.3 The funding consists of £25,000 from the Healthier Communities Wellbeing service and £10,000 from the South Area Council commissioning budget to bring the total funds available to £35,000.

3.4 A panel will have met on the 13th June 2019 to consider applications to the fund. Any projects / campaigns / services that receive funding must have the South Area Council priorities and Health and Wellbeing at their core. Applications are scored against these priorities.

3.5 The timescales:

- Fund was advertised during May 2019 with a closing date of 4th June 2019
- Panel meeting held on the 13th June 2019
- Projects will be notified of the decision within 4 weeks of the closing date
- Projects to be delivered for a maximum of 12 months and all delivery completed by the 30th June 2020

4. Tackling Social Isolation commission

4.1 As part of ongoing discussions into future commissioning intentions the South Area Council have been discussing Social Isolation and loneliness across the area. Last year Public Health presented information to the Area Council outlining the following:

- National data shows that the quality and quantity of social relationships affect health behaviours, physical and mental health, and risk of mortality, with recent studies finding that social isolation and loneliness are associated with 50% excess risk of coronary heart diseases (Public Health England, 2015, 9).
- The scale of the effects of social isolation on survival was comparable to the effect of giving up smoking and greater than the effect of obesity and physical inactivity (PHE, 2015, 23). Although the true cost of social isolation is difficult to determine, studies have found that financial support can provide a substantial return on investment to the value of £5.96 for every £1 invested (PHE, 2015, 9).
- Local predictions reveal that by 2020, 40% (17,647) of Barnsley's 65+ yr olds will be living alone. Based on the 40%, by the year 2020 the number of 65+ year olds living alone will be approximately 3640 (9100 is the total number of 65+ years living in the South Area). *Source: Mid-Year 2016 Population Estimates, ONS.*

4.2 The South Area Council Manager has also presented further information outlining anecdotal information and local research evidencing a demand for support and interventions to tackle social isolation and loneliness across the South Area.

4.3 At the South Area Area Council meeting on the 12th April 2019 Members recommended £60,000 per year for 2 years to fund a tackling social isolation and loneliness commission for older people. A specification for the service has been circulated to Members for comment. The timescales:

- Publication of tender on YORTender - 10th June 2019
- Deadline for clarifications – through YORTender only 3rd July 2019
- Submission deadline by provider - 10th July 2019
- Evaluation and tender presentations – 16th July 2019 – all day TBC
- Contract awarded – 30th July 2019
- Pre contract meetings – between 31st July – 31st August 2019
- Contract start date – 1st September 2019

4.4 Members are requested to nominate Members to take part in the tender evaluations and presentations to be held on the 16th July 2019.

5. Private Sector Housing Service update

5.1 There is currently a vacancy for this post as the post holder has secured a permanent position. The post holder had been seconded from the Community safety team and had been in post just less than two years. Under BMBC HR guidelines secondments are usually limited to two years.

5.2. The current Service Level Agreement is for a full time, 37 hours per week officer. At the South Area Council meeting on the 15th June 2018 funding was agreed for the period from 1st April 19 – 31st March 2020. As the last working day for the officer was 1st March 2019 this has resulted in a one month underspend for the Area Council budget agreed up to March 2019. As such the recruitment for the post was advertised for 13 months.

5.3 A recruitment process has been undertaken and subject to HR checks in place it is anticipated that the new officer will start the post in July 2019.

5.4 The successful applicant has requested 30 hours per week and the role has been offered on this basis subject to HR checks and for a period of 13 months. The post will remain on the organisation structure as a 37 hours post for any future recruitment.

5.5 The gap in not having an officer in post and reduced hours per week for the 13 months would result in an underspend based on the £32,580 agreed by the Area Council for 2019 /2020. Members are asked to consider the options below:

- Maintain the post at 13 months with an anticipated start date of July 2019 and end date of July 2020. This would result in an underspend of £6100 which would go back into the South Area Council commissioning budget to be allocated to different priorities.
- Agree to ringfence the underspend for the Private Sector Housing Officer post in order to extend the post for a further two months at the end of the 13 months contract period. This would be subject to agreement by Safer Communities and continued evidence of satisfactory performance, continued need and availability of funding.

Officer Contact: Lisa Lyon, South Area Council Manager

Tel: 01226 355866

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**South Area Council Meeting:
14th June 2019**

Report of South Area Council Manager

Organisation of South Area Council Meetings

1. Purpose of Report

- 1.1 To provide details of a request from the new chair of the South Area Council to review the day, time and venues for the South Area Council meetings
- 1.2 To outline a number of factors for consideration regarding the above request and seek the views of Members

2. Recommendations

- 2.1 **That Members note the request to review the day, time and venues for the South Area Council meetings and**
- 2.2 **That Members consider the information in the report and provide a steer for future South Area Council meetings**

3. Background information and options

- 3.1 The following is background information to be considered alongside the review and discussion ahead of any potential changes:
 - Since the establishment of Area Councils the meetings across the 6 areas have been run on a cycle of meetings following alphabetical order. Central are first in the cycle and the South area is last in the running order of meetings
 - The running order was agreed in order to ensure resources are spread across the calendar year, particularly regarding the availability of council governance officers attendance at meetings and preparation and publication of papers and reports in line with standing orders
 - A spread of meeting across the council diary also assists with other officer attendance with Borough wide remits such as Public Health, Data Intelligence team, contract providers
 - Formal council meetings generally follow an established protocol, with the exception of full council, to hold all meetings at either 10am, 2pm, 4pm or 6pm
 - Meetings for the full calendar year up to June 2020 have been set within the current council diary

- Consideration would need to be given to other meetings and boards such as avoiding planning and scrutiny on Tuesdays, Cabinet on Wednesdays, Full council on Thursdays and other Area Council meeting days
- Currently South Area Council meet on a Friday at 10 o'clock and rotate the venue between Wombwell library and Hoyland Lift building. Wombwell library has become much more difficult to book due to changes to the timetable following reduced opening hours. Currently the next available room booking for Wombwell library in February 2020
- Both venues currently used have poor / no wifi access dependant on rooms
- Central Area Council meet Mondays, 2pm, Barnsley Town Hall
- Dearne Area Council meet Mondays, 10am, Goldthorpe library
- North Area Council meet Mondays, 2pm, Barnsley Town Hall
- North East Area Council meet Thursdays, 2pm, Barnsley Town Hall
- Penistone Area Council meet Thursdays, 10am Penistone Town Hall

3.2 Potential benefits could be improved attendance and availability at meetings, a consistent venue would ensure no confusion with venues being rotated, Barnsley Town Hall would offer improved wifi for Members and more centrally located for town centre based officers.

4. Next steps

4.1 Members to consider any potential changes to day, time and venue of South Area Council meetings.

4.2 Any potential changes to the council diary would first require a recommendation to be presented to the cabinet spokesperson without portfolio seeking changes and outlining the rationale

Officer Contact: Lisa Lyon, South Area Council Manager
Tel: 01226 355866